

Children*s Futures

Current Job Description

Job Title: Family Support Worker

Reports To: Case Manager Supervisor

FLSA Status: Exempt

SUMMARY OF POSITION:

The Family Support Worker of Children*s Futures will be responsible for conducting targeted community outreach activities to promote early access and consistent care and participate in coalition and educational activities to support the mission and goals of the Improved Pregnancy Outcome Project.

SUMMARY OF FUNCTIONS:

- Develop trusting relationships to serve as a liaison/link/intermediary between health/social services and the community to facilitate access to services and improve the quality and cultural competence of service delivery.
- Build individual and community capacity by increasing health knowledge and self-sufficiency through a range of activities such as outreach, community education, informal counseling, social support and advocacy.
- Promote service delivery, community empowerment and social justice and help link people to needed health care information and services.
- Play an integral role in helping systems become more culturally appropriate and relevant to the people they are to serve.
- Serve as a bridge between the community and the health care, government and social service systems.

CORE RESPONSIBILITIES:

- Supports CF's Outreach Project.
- Participates in targeted community outreach activities.
- Attends community meetings, events and health fairs
- Links high risk families to Central Intake for further referral.
- Assists with education groups.
- Provides assistance with education activities.
- Provides case management to a select group of women.
- Conducts home visits, and telephone calls to encourage attendance.
- Assists with dissemination of IPO materials in community.
- Ensures confidentiality of all client information.
- Participates in ongoing training sessions, conferences and seminars.
- Help build understanding to support healthier behaviors and lifestyle choices among people.

- Help health care and social service systems become culturally relevant and responsive to their service population.
- Works a flexible schedule that will include some weekend and evening hours.
- Completes documentation necessary to track daily activities and contacts made at events; documents activities using Daily Log and submit weekly.
- Attends and participate in appropriate Project meetings and activities, and other meetings as assigned.
- Other duties as assigned based on client or program needs.

Qualifications:

- Associate's Degree or continuous participation in matriculated courses towards the completion of an Associate's Degree.
- Valid driver's license and car.
- Interest in maternal and child health; commitment to healthier communities.
- Knowledge of community resources.
- Desire to expand knowledge base.
- Effective oral communication skills; ability to keep accurate records.
- Ability to work well with a variety of people and in a team fashion.
- Knowledge of Mercer County a plus.
- English required/Bilingual (Spanish).
- Must have a commitment to the mission and vision of CF.

PHYSICAL REQUIREMENTS & ENVIRONMENTAL CONDITIONS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit; use hands and/or fingers to grasp; and is subject to repetitive motions of the wrists, hands, and/or fingers. The employee is frequently required to talk and hear. Up to 10 pounds of force may be exerted occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects. Close mental and visual attention is required to perform work dealing primarily with preparing and analyzing data and figures, performing extensive accounting work, using a computer terminal, and/or extensive reading requiring concentration.

While performing the duties of this job, the employee is not subject to substantial exposure to adverse environmental conditions.

Job Type: Full-time

Pay: \$35,938.36 - \$43,280.61 per year

Benefits:

- Dental insurance
- Health insurance
- Paid time off
- Retirement plan
- Vision insurance

Schedule:

- 8 hour shift

Language:

- Bilingual (Preferred)

License/Certification:

- Driver's License (Preferred)

Willingness to travel:

- 25% (Preferred)

Work Location: Hybrid remote in Trenton, NJ 08608

Edit job